Annual Report — 2018 —

Martinsburg Police Department
232 N. Queen St. Martinsburg, WV 25401
(304) 264-2100 | MartinsburgPD.org
# Table of Contents

Introduction ................................................................................................................. 2  
Mission Statement ........................................................................................................ 3  
MPD Command Staff .................................................................................................. 5  
Department Personnel ............................................................................................... 6  
Officers of the Year and Month, 2018 ....................................................................... 7  
2018 Awards & Recognition ....................................................................................... 8  

**Patrol & Specialized Department Units**

- Patrol ......................................................................................................................... 10  
- Bicycle Patrol ........................................................................................................... 11  
- School Resource Officer .......................................................................................... 12  
- Detective Unit .......................................................................................................... 13  
- Special Response Team ............................................................................................ 14  
- Canine Unit ............................................................................................................. 15  
- Downtown Unit ........................................................................................................ 17  
- Dispatch ................................................................................................................... 18  
- Support Staff ........................................................................................................... 18  

2018 Highlights ........................................................................................................... 19  
Reported Crime in Martinsburg .................................................................................... 26  
Criminal Charges & Traffic Enforcement .................................................................... 33  
Municipal Court Revenue ............................................................................................. 36  
Follow MPD ............................................................................................................. 37
Mayor George Karos, Martinsburg City Council Members, City Manager Mark Baldwin, and citizens of the City of Martinsburg,

On behalf of the men and women of the Martinsburg Police Department, I am honored to present the Martinsburg Police Department Annual Report for 2018.

During the past year, our Department has continued moving forward—making Martinsburg safer, improving the quality of life in our City’s neighborhoods, building partnerships and trust, enhancing MPD’s image, and creating an organizational culture and expectation of excellence. The Martinsburg Police Department leads the way in performance, innovation, and results.

For the third year in a row, reported burglaries and robberies decreased. Since its inception in 2016, MPD utilized our City’s innovative “Drug House Ordinance” to shut down 42 drug houses. This has made lasting improvements—reducing repeat calls-for-service at these locations by 90% and improving the quality of life for Martinsburg families. Teamwork between our Patrol, Detectives, Special Units, Dispatch, and civilian staff have resulted in crime reduction, crime prevention, and the efficient solving of several major cases. Police partnership with local schools, businesses, churches, and community organizations have continued to grow. During the past year, five new and outstanding police officers joined the ranks of MPD and are already making a positive impact upon our community. MPD officers continue to accomplish our Community Policing mission, not only aggressively combatting crime and disorder but also maintaining high visibility and getting out of their vehicles to interact with our citizens. During 2018, MPD Patrol Officers (not including the Downtown Unit) conducted 2,400 hours of foot and bicycle patrol, engaging with residents and preventing crime.

MPD has been recognized nationally for our leadership role in The Martinsburg Initiative (TMI), the ground-breaking program we have developed as a national model for opioid prevention. The TMI police/school/community partnership has expanded to Martinsburg’s eight elementary and intermediate schools. TMI's police-school-community partnership is unique to the entire United States. Last year, through MPD’s “Adopt a Classroom” program, our officers made positive contact and interaction with 4,000 Martinsburg elementary and intermediate school students in their classrooms. MPD also continues our Handle With Care program, protecting our school children who have experienced traumatic events in their homes.

Another innovation in 2018 was the formation of MPD’s Honor Guard. A result of the inspiration and leadership of Deputy Chief George Swartwood, the Honor Guard has already made a dynamic impact and positive impression at numerous public events.

Finally, 2018 marked the beginning of construction of Martinsburg’s beautiful new Police and Municipal Court Building. With an anticipated completion for December, 2019, the state-of-the-art structure will serve the needs of our Department and community for many decades to come. I wish to express the appreciation and gratitude of the Martinsburg Police Department to Mayor George Karos, all City Council Members, and City Manager Mark Baldwin for their vision, leadership, and support.

It is with great pride that I present the Martinsburg Police Department Annual Report for 2018.

Respectfully,

Chief of Police
Mission Statement

Vision

We view the Martinsburg Police Department as being the leader in the community for the detection and prevention of crime. We envision every employee being in partnership with all members of the community, community leaders and surrounding areas to make our community and its neighboring communities a safe place to live.

We envision ourselves as a community resource that people will feel free to come to for help with their domestic problems and safety concerns. They will know that they will be met with respect and treated with empathy and courtesy. We will join with them to find workable solutions.

We will strive to create a community where all are welcome and entitled to feel and to be safe.

Mission Statement

The Martinsburg Police Department is committed to preserving, promoting, and securing a feeling of security and safety for all members of our community through the practice and delivery of lawful and professional law enforcement services.

This mission is a commitment to quality performance from all members. It is critical that all members understand, accept and be aligned with the responsibilities established by this mission. It provides the foundation upon which all operational decisions and organizational directives will be based. Directives include rules, regulations, operating policies, procedures and practices.

This mission represents the commitment of this administration to the concepts of quality performance management. In other words, members are expected to work consistently in a quality manner in the daily performance of those duties, job responsibilities and work tasks associated with this mission.

Quality manner means that performance outcomes comply with the performance standards established for this agency and for each member associated with this agency. Examples of performance standards include the oath of office, code of ethics, agency rules, policies, procedures, directives, general and supervisory orders, work productivity and performance behavior.

Each member is required to accept the responsibility for the achievement of this mission and publicly register his or her commitment to it and to the concepts of quality service.
Core Values

Our core values are standards that govern how every member is expected to conduct themselves when identified or represented as a member of this Department.

**INTEGRITY:** We hold ourselves accountable to the highest level of honesty, truthfulness, and ethical conduct, in all matters private and public.

**EMPATHY:** We treat others fairly and respectfully, maintaining consideration of social expectations and cultural differences.

**DEDICATED:** We are dedicated to provide professional services, and doing our job, always, to the best of our abilities.

**SUBORDINATE:** We subordinate our personal preferences to the professional responsibilities of our position, and the lawful orders and directives of superior-ranked personal.

**PROMISE KEEPERS:** We will keep the promises and commitments we make to one another, to our professional code of ethics, members of our community, and our job responsibilities.
Lieutenant Scott Doyle

Scott Doyle is a 15-year veteran of MPD and is currently the Administrative Lieutenant overseeing special units and also serves as co-coordinator for the Citizens’ Police Academy, professional development coordinator, special events coordinator, custodian of records for body cameras, and school affairs liaison.

Captain Kevin Miller

After a distinguished 25-year career with MPD, Kevin Miller retired in March of 2019. As Captain, Kevin led and directed MPD’s Detective Unit and his previous outstanding service included: Coordinator of the Eastern Panhandle Drug and Violent Crimes Task Force, Detective, and five years as Chief of Police. Captain Miller was a graduate of the FBI National Academy.

Deputy Chief George Swartwood

George Swartwood has been a member of the Martinsburg Police Department for more than 34 years. He has successfully progressed through the ranks, from Patrolman to Captain, and now Deputy Chief of Police. Deputy Chief Swartwood is a graduate of the West Virginia State Police Basic Academy and a graduate of the prestigious FBI National Academy and many advanced training schools in criminal and drug investigations.

Lieutenant Scott Funkhouser

Scott Funkhouser is a 18-year veteran of MPD and currently serves as a shift commander, Housing Authority Liaison Officer, and Bike Patrol Unit Commander.

Lieutenant Mike Usack

Mike Usack is a 19-year veteran of MPD and currently serves as a shift commander. Lieutenant Usack is also the Martinsburg Police Department’s firearms instructor and oversees department firearms and the city’s shooting range.

Lieutenant Les Witt

Les Witt is a 22-year veteran of MPD and currently serves as a shift commander. Lieutenant Witt has previously served as Special Response Team Commander and as a member of the Eastern Panhandle Drug and Violent Crime Task Force.

Chief Maury Richards

Maury Richards was selected as Police Chief of Martinsburg on October 28, 2015. Before becoming our Chief, Richards was a 24-year veteran with the Chicago Police Department. Richards achieved his Doctorate in Education from Northern Illinois University in 2010 and has earned Master’s Degrees in both Criminal Justice and Public Administration. He is a graduate of the Senior Management Institute for Police.
Department Personnel

The Martinsburg Police Department consists of a hard-working team with a diverse set of skills. In 2018, MPD also saw the addition of five new patrol officers: Patrolmen Roberts, Gayle, Condo, Anderson, and Meeks. The department is working to fill one vacant patrol officer position in the near future.

The following is the Martinsburg Police Department’s personnel roster as of January 2019:

Chief of Police
Maury Richards

Deputy Chief of Police
George Swartwood

Captain
Kevin Miller

Lieutenants
Scott Doyle, Scott Funkhouser,
Mike Usack, Les Witt

Sergeants
Adam Albaugh, Justin Darby,
Frank Polinik, Matt Zollinger

Corporals
Quenton Burner, Marybeth Cole,
Andrew Garcia, Justin Harper,
Jared Luciano, Eric Neely, Stephen
Strickler

Patrolmen
Ethan Anderson, Jose Boursiquot,
Mike Castelgrande, Dalton Condo,
Britney Conner, Nahshon Cook,
Rodney Crawford, Derek English,
Shane Everhart, Ryan Fritz,
Kevin Gayle, Erin Gibbons, Roderick Holloway, Brian Jarvis, Michael Jones, Paul Lehman, Joel Larson,
Marc Loretta, Larry Meeks, Aaron Miller, Daniel North, Bill Parks, Craig Phelps, Craig Richmond,
Michael Roberts, Brian Rouse, Larry Ruffner, Scott Shelton, Jonathan Smith, Bill Staub, Chris Williamson

Dispatch
Steve Rockwell, Linda Lyons, Morgan Frick, Misty Hughes, Nicki Schoonover-Martin,
Robin Hammond-Thomas, Rene Woodby

Police Department Staff
Debbie Welch - Secretary, Lisa Farmer - Systems Operator
In a year of great achievements by every member of the Martinsburg Police Department, Lieutenant Scott Funkhouser and Patrolman Danny North stood out for their exemplary work ethic, achievement, and positive attitude. Both officers earned additional commendations, and continually strive for personal and professional excellence. In recognition of their consistent achievement far beyond the average expectations of performance and exemplifying the mission, values, and goals of the Martinsburg Police Department, Lieutenant Scott Funkhouser and Patrolman Danny North were presented with the Officer of the Year Award at MPD’s annual Awards & Recognition Ceremony on December 20, 2018.

The Officer of the Month award is granted to a department member or members whose performance of duty during a specific month was characterized by such exceptional professional skill that it merits recognition by the entire department. The following officers received the award in 2018:
The Martinsburg Police Department recognizes outstanding performance, achievement, and contributions of our department and community members. The following awards were presented at MPD’s third annual Awards & Recognition Ceremony on December 20, 2018.

**Office of the Year**
- Lieutenant Scott Funkhouser
- Patrolman Danny North

**Life Saving Award**
- Corporal Marybeth Cole
- Corporal Eric Neely
- Patrolman Shane Everhart
- Patrolman Scott Shelton

**Office of the Month**
- Lieutenant Michael Usack
- Sergeant Adam Albaugh
- Corporal Quinton Burner
- Corporal Marybeth Cole
- Corporal Andrew Garcia
- Corporal Justin Harper
- Patrolman Michael Castelgrande
- Patrolman Britney Conner
- Patrolman Nahshon Cook
- Patrolman Shane Everhart
- Patrolman Ryan Fritz
- Patrolman Brian Jarvis
- Patrolman Paul Lehman
- Patrolman Aaron Miller
- Patrolman Danny North
- Patrolman Jonathan Smith

**Department Commendation Award**
- Captain Kevin Miller
- Lieutenant Scott Doyle
- Sergeant Adam Albaugh
- Sergeant Matt Zollinger
- Sergeant Justin Darby
- Sergeant Frank Polinik
- Corporal Quenton Burner
- Corporal Marybeth Cole
- Corporal Jared Luciano
- Corporal Justin Harper
- Corporal Eric Neely
- Patrolman Derek English
- Patrolman Shane Everhart
- Patrolman Ryan Fritz
- Patrolman Brian Jarvis
- Patrolman Paul Lehman
- Patrolman Joel Larson
- Patrolman Marc Loretta
- Patrolman Danny North
- Patrolman William Parks
- Patrolman Chris Williamson
- Patrolman William Staub
- Patrolman Jonathan Smith
- Patrolman Scott Shelton

**Force De-Escalation Award**
- Sergeant Justin Darby
- Corporal Justin Harper
- Patrolman Erin Gibbons

**Traffic Stop of the Month Award**
- Sergeant Justin Darby
- Corporal Andrew Garcia
- Corporal Justin Harper
- Patrolman Roderick Holloway
- Patrolman Aaron Miller

**Police-Community Partnership Award**
- Lieutenant Scott Doyle
- Corporal Justin Harper
- Patrolman Ryan Fritz
- Sergeant Matt Zollinger
- Sergeant Justin Darby
- Patrolman Marc Loretta
- Patrolman Roderick Holloway
- Patrolman Aaron Miller
- Patrolman Nahshon Cook

**Attendance Recognition Award**
- Deputy Chief G.B. Swartwood
- Captain Kevin Miller
- Lieutenant Leslie Witt

---

*2018 Awards & Recognition*
2018 Awards & Recognition

Chief’s Award of Merit
- Deputy Chief George Swartwood
- Lieutenant Scott Doyle

Police Leadership Award
- Deputy Chief G.B. Swartwood
- Captain Kevin Miller
- Lieutenant Michael Usack
- Lieutenant Leslie Witt
- Lieutenant Scott Funkhouser
- Lieutenant Scott Doyle
- Sergeant Matt Zollinger
- Sergeant Frank Polinik
- Sergeant Justin Darby
- Sergeant Adam Albaugh
- Corporal Marybeth Cole
- Corporal Quentin Burner
- Corporal Andrew Garcia
- Corporal Justin Harper
- Corporal Jaren Luciano
- Corporal Eric Neely
- Patrolman Roderick Holloway

Citizen Service Award
- Manny Arvon
  Superintendent, Berkeley County Schools
- Virginia Hicks, Ph.D.
  Associate Provost for Academic and Community Outreach, Shepherd University
- Mary Hendrix, Ph.D.
  President, Shepherd University
- Tom Carr
  Executive Director, Washington/Baltimore HIDTA
- Stacie Rohn
  Chief Professional Officer, Boys & Girls Club of the Eastern Panhandle
- Katie Spriggs
  Program Director, Shenandoah Women’s Center
- Reverend Julie Harris
  Vice President, Berkeley County Ministerial Association
- Penny Porter
  CEO, United Way of the Eastern Panhandle
- Tiffany Hendershot
  Project Director-The Martinsburg Initiative, Berkeley County Schools
- Michael Brumage, MD
  Executive Director and Health Officer, Kanawha-Charleston Health Department
- Bill Powell
  United States Attorney for the Northern District of West Virginia
- Veronique Walker, Ed.D.
  Associate Superintendent-Equity & Inclusion, Berkeley County Schools
- Pastor Vernon Cartwright
  Serenity Seventh Day Adventist Church
- Joseph Bowers
  Four State Community Veterans Engagement Board
- Randy Lewis
  Executive Director, Main Street Martinsburg
- Tina Combs
  President & CEO, Martinsburg-Berkeley County Chamber of Commerce
- Kathy Wright
  Principal, Winchester Avenue Elementary School
- Todd Cutlip
  Principal, Burke Street Elementary School
- Rosa Clark
  Principal, South Middle School
- Becky Eyer
  Principal, North Middle School
- Trent Sherman
  Principal, Martinsburg High School
- Margaret Kursey
  Deputy Superintendent, Berkeley County Schools
- Joni Greenberg
  Project Manager-Project AWARE, Berkeley County Schools
- Chris Yates
  Martinsburg Citizen and Neighbor
- Reverend Dr. Warren Watts
  Director, Tri-County Pastoral Counseling
Patrol
The Patrol Unit is the backbone of the Martinsburg Police Department. Patrol is responsible for the majority of MPD activity and initiatives. Tasked with responding to calls for service, investigating criminal incidents, reporting vehicle collisions, and providing police presence throughout the city, patrol officers are the department members who the city’s residents and visitors are most likely to come in contact with on any given day. There are currently 36 officers assigned to the patrol unit.

In 2018, MPD’s Patrol Unit maintained a visible, proactive presence throughout the city, engaging in 2,400 hours of foot and bike patrol. These foot patrols allowed officers to locate individuals engaging in crimes of public disorder who had learned how to avoid locations that could be observed from a patrol car. “Special Emphasis” patrols were utilized to target areas of concern such as Winchester Avenue and to conduct enforcement missions to address drugs, disorder, and prostitution.
**Bicycle Patrol**

The Martinsburg Police Department Bicycle Patrol Unit continued its purpose of providing a proactive, mission-oriented police presence where an officer in a squad car cannot achieve maximum effectiveness. The unit proved to be a valuable asset to the City of Martinsburg in 2018 by providing a specialized police presence in targeted enforcement areas, public housing complexes, and during special events such as the Fourth of July and the annual Apple Harvest Parade.

MPD’s Bicycle Patrol Unit has experienced great community support, including another generous donation from the Argos Cement Company and a donation of 100 bicycle helmets by Brown’s Funeral Home. The helmets were handed out at the 2018 National Night Out and are occasionally given out by Lieutenant Funkhouser to local youth he encounters while on patrol.

MPD’s Bicycle Patrol is also vital to our downtown patrols. Downtown Officers Bill Parks and Daniel North are both members of the Bicycle Unit and utilize their training to serve the residents and guests of the downtown area. The bikes make them more approachable and allow them to be more aware of their surroundings while still being able to effectively respond to calls in the area.

School Resource Officer
Patrolman James “Shane” Everhart has served as MPD’s School Resource Officer at Martinsburg High School for 3 ½ years. Patrolman Everhart is stationed within the high school full-time while school is in session to provide safety and protection for students and staff, enforce applicable laws regarding juveniles and schools, and also to provide a positive role-model for students of the Berkeley County School System. Officer Everhart conducts positive interactions with dozens of MHS students every day.

Martinsburg High School Principal Trent Sherman recognized Officer Everhart’s outstanding teamwork with both teachers and staff and the positive impact he makes on his school and students.

“Officer Shane Everhart is an integral part of what we do at Martinsburg High School. He is building meaningful relationships with our students that leads to a better understanding of the impact of law enforcement in our community. He works seamlessly with Administrators & staff to ensure the safety of our school community & we appreciate all that he means to MHS.”

-Principal Trent Sherman

Officer Everhart was recognized as MPD’s Officer of the Month in January, 2018 for his outstanding work as School Resource Officer. Shane has twice earned the Department’s Lifesaving Award for his quick and decisive action in saving the lives of MHS students who were in life-threatening medical distress.
Detective Unit
The Martinsburg Police Department’s Detective Unit consists of Captain Kevin Miller, Detective Sergeant Adam Albaugh, Detective Corporal Jared Luciano and Detective Jonathan Smith. MPD’s detectives respond on call to major crime scenes, conduct investigations subsequent to major incidents, and also conduct proactive enforcement operations to gather information about and bring charges against individuals involved in criminal activity within the City of Martinsburg.

In 2018, MPD detectives investigated more than 300 cases, conducting investigations into reports of serious crimes such as robbery, sexual offenses, crimes against children, burglary, and weapons-involved crime. This included the robbery and shooting in December at Lupita's Grocery Store on North Queen Street. MPD Detectives and Patrol Officers, with the cooperation of community members, solved the shocking crime in a matter of hours.

Our Detective Unit also takes the lead in implementing “Operation Spring Cleaning,” MPD’s enforcement initiative which aggressively targets drug dealers Martinsburg. Phase VI of Operation Spring Cleaning was conducted in 2018, resulting the arrests of three more heroin dealers including one charged with “Delivery of Heroin within 1000 Feet of a School.” Since its implementation in 2016, MPD’s Operation Spring Cleaning has resulted in 78 felony arrests for drug dealing.

At the 2018 Department Award and Recognition Ceremony, each member of the Detective Unit was recognized for their continued excellence and successful resolution of several serious and high-profile criminal incidents. The Martinsburg Police Department also has two officers assigned to the Eastern Panhandle Drug and Violent Crime Task Force. This group of federal, state, and local law enforcement officers seeks out drug traffickers and violent criminals and has the ability to disrupt multi-state criminal operations.
**Special Response Team**  
MPD’s Special Response Team (SRT), is a group of specially trained officers who respond to high-risk situations that include barricaded episodes, hostage incidents, and initiating the service of high-risk warrants. Prepared to resolve extremely dangerous encounters in the safest manner possible, SRT responds to situations that demand more than normal training and equipment. During 2018, SRT was deployed seven times, which included six high-risk search warrant entries and one barricaded person incident.

The special unit is led by its Commander, Sergeant Frank Polinik, and SRT Team Leader, Patrolman James “Shane” Everhart. SRT members include: Corporal Eric Neely, and Patrolmen Joel Larson, Marc Loretta, Danny North, and Brian Jarvis.

To maintain the highest levels of excellence and professionalism, SRT conducts intensive, high-level training on a regular basis. During 2018, our Special Response Team conducted in-house training six times and members attended four additional outside training sessions. Commander Polinik and Team Leader Everhart also played a leading role in developing and presenting “Active Shooter” training for more than 30 MPD Officers.
Canine Unit
MPD’s Canine Unit is a vital resource in implementing our Department’s community policing strategies. The unit is directed to accomplish an essential but challenging task—to effectively focus on aggressive, proactive, and effective drug enforcement activity and support while also engaging positively with schools, youth, and community residents. The special unit is composed of Canine Handler Ryan Fritz and his partner, Police Canine Atlas. The Unit is supervised by Lieutenant Scott Doyle.

Patrolman Ryan Fritz was selected as MPD’s new canine handler in February, 2017. After the tragic passing of Ryan’s first dog, Titan, in December of 2017, Mayor George Karos issued an official “Resolution of Recognition” for Titan’s service and accomplishments at the City Council Meeting in January, 2018.

Officer Fritz selected a new partner, Canine “Atlas,” and after a brief training period Ryan and Atlas hit the ground running in March of last year. The Canine Unit and Corporal Justin Harper were assigned as a Special Emphasis Patrol Team focusing enforcement activity on Winchester Avenue.

In only 15 working days, the hard-hitting team issued 51 traffic citations and arrested 33 individuals on 68 charges. While on the Winchester Avenue mission, Officer Fritz utilized Atlas, on 23 drug sniffs during traffic stops. On one of the traffic stops, Atlas alerted to the scent of drugs inside the vehicle, leading to the seizure of a quantity of cocaine, seizure of the vehicle and $1,595 in suspect drug money, and a felony drug arrest. Corporal Harper, Patrolman Fritz, and Police Canine Atlas, were selected as MPD’s Officers of the Month for May 2018.

In addition to exceptional enforcement activity, Officer Fritz quickly introduced Atlas to students at every Martinsburg elementary school, presenting 22 Canine Demonstrations—interacting with more than 1,000 students and other children in only nine months.
Drug-Related Vehicle Stops
- Self-initiated stops by Canine Unit: 53
  - Arrests: 42
  - Drugs recovered:
    - 3 grams methamphetamine
    - 3.37 grams heroin
    - 7.8 grams cocaine
    - 977 grams marijuana
    - Various prescription pills
  - Estimated street value of drugs recovered: $124,435
- Drug-related assets seized:
  - $1,238 - currency
  - 2 vehicles
- Assisting stops initiated by other MPD units: 47
  - Arrests: 22
  - Drugs Recovered:
    - 20.1 grams methamphetamine
    - 5.7 grams heroin
    - 10.5 grams cocaine
    - 59 grams marijuana
    - 0.1 gram fentanyl
  - Estimated street value of drugs recovered: $13,995
- Drug-related assets seized:
  - $4,577 - currency
  - 1 vehicle
  - 1 motorcycle
- Assisting stops made by outside agencies: 3
  - Arrests: 3
  - Drugs Recovered:
    - 0.1 gram heroin
  - Estimated street value of drugs recovered: $40

Non-Vehicle Drug Enforcement
(Response to service calls)
- Incidents: 8
- Arrests: 4

2018 MPD Canine Unit Activity Totals
March 30, 2018 – December 31, 2018
**Downtown Unit**

Patrolman Bill Parks and Patrolman Danny North are the officers who make up MPD’s Downtown Unit. Bill is a 15-year veteran of the police department and Danny has 13 years on the job. They patrol Downtown primarily on foot and bike while also making daily visits to schools, banks, and train station.

Danny North was assigned to the Downtown Unit after his exceptional performance during a temporary detail while Officer Parks was on medical leave. Officer North also played a critical role in solving last December’s robbery and shooting at Lupita’s Grocery Store.

Randy Lewis, Executive Director of Main Street Martinsburg, recognized the outstanding police work and community engagement Officers Parks and North accomplished in 2018 and the continual improvement he sees in Martinsburg’s downtown.

> “Having Officers on foot patrol in our downtown district is so important, not only for public perception but also for our downtown businesses. Police officers who walk a regular beat have a greater opportunity to build rapport and establish a trusting relationship with the community and both Bill Parks and Danny North perform an outstanding job making this happen. We are very grateful for our partnership with the Martinsburg Police Department and deeply appreciate the hard work that keeps making our Downtown a safer, more secure, and better place.”

-Randy Lewis, Main Street Martinsburg

During 2018, MPD’s Downtown Officers conducted approximately 571 school checks, 157 bank checks, and 250 security checks at the Caperton Train Station. As part of our department’s community policing strategy, Officers Parks and North participated in 7 safety and career presentations at local schools, gave 5 tours of the Martinsburg Police Station, and provided 4 escorts to elementary school students walking to various locations in Downtown Martinsburg. Last year, the Downtown Units, Officer Parks and Officer North were responsible for 101 criminal charges in successfully achieving their downtown public safety mission.
**Support Staff**

The Martinsburg Police Department’s support staff members include Police Secretary Debbie Welch and Systems Operator Lisa Farmer.

Debbie Welch handles the police department’s logistics and supports department members by ensuring that all necessary equipment is acquired and in stock as needed. She plays an important role in assisting the Chief and command staff. Debbie also corresponds with vendors and members of the public to ensure department operations run smoothly.

Lisa Farmer manages all of the police department’s records and reports. She plays a critical role in ensuring that all necessary information is available when it is needed for investigations and court hearings. Lisa also keeps the department in compliance with crime information reporting requirements set by federal and state agencies.

**Dispatch**

MPD’s dispatchers function as the central hub between all officers on the road and command staff at the Martinsburg Police Department. Our dispatchers are usually the first point of contact when citizens make a call for service and then help to ensure the safety of our officers in the field and the integrity of information gathered during investigations. MPD’s dispatchers were responsible for making initial records of all 32,157 calls for service that were received in 2018, as well as providing officers with critical information related to their investigations of these calls such as DMV and criminal records.

MPD’s Chief Dispatcher Steve Rockwell leads the department’s team of dispatchers which includes Linda Lyons, Morgan Frick, Misty Hughes, Nicki Schoonover-Martin, Robin Hammond-Thomas, and Rene Woodby. Steve also ensures compliance with training and record keeping standards set by outside agencies.
2018 HIGHLIGHTS

Drug House Ordinance
As part of the Martinsburg Police Department’s community-policing strategy, the Drug House Ordinance is a powerful drug-fighting tool. Since its adoption in April, 2016, MPD has utilized the ordinance to shut down 42 drug houses—cleaning up city neighborhoods, improving the quality of life for decent families, and maximizing police resources. The Drug House Ordinance works—shutting down drug houses and keeping them shut down. Repeat calls-for-service at these locations have been reduced by 90%. Huntington, Parkersburg, Clarksburg, and Fairmont, West Virginia have enacted similar drug house ordinances based on Martinsburg's to help fight the drug problem.

Burglary and Robbery Reductions Lead Drop in Crime
For the third consecutive year, reported burglaries and robberies have decreased in Martinsburg. Last year both Robberies and Burglaries decreased 10% compared to 2017. These continued reductions are the latest in a significant downward trend. Since 2015, Robberies have been reduced by 55%—from 40 to 18 and Burglaries have been reduced by 51%—from 336 to 166.

Police Levy Passes with Huge Support
Last May, the citizens of Martinsburg voted overwhelmingly to renew the City’s Police Levy and continue to provide necessary funding to maintain nine current Martinsburg Police Department officers, which make up about 20 percent of the departments police force, and allow the necessary department resources to maintain a strong police and community partnership.

The levy needed a 60% “yes” vote to renew, but was passed by a vote of 1,613 to 527, or a 75% yes vote—the most in City’s 25 years of the Levy. The vote exceeded the necessary 60% in every Precinct of every Ward in Martinsburg.

After the historic vote, Chief Maury Richards expressed the Department’s appreciation. “I want to thank everyone who came out to vote to renew the levy and support the Martinsburg Police Department,” he said after the primary. “Our police and community partnership is making Martinsburg a safer and better place to live and the levy renewal will provide us with vital resources needed to keep moving forward.”

The levy will run for five years, from July 1, 2019 until July 1, 2023. It is expected to generate a total of about $6.45 million in revenue over the course of those five years. Funds generated will maintain the current nine police officers’ salaries, insurance, benefits, uniforms, equipment, police vehicles and other incidental items.

Handle With Care
“Handle with Care” (HWC) provides Martinsburg schools with a “heads up” when a child has been identified at the scene of a traumatic event. MPD officers are trained to identify children at the scene of a call-for-service, find out where they go to school, and send the school a confidential email to alert the administration that the police have been to the home. No other details are shared. This is to reduce any trauma that the child may have encountered and ensure that they will be “Handled with Care” upon the day they return to school. Last year, MPD made 78 HWC notifications to Martinsburg schools and have made a total of 171 since implementing the program in 2016.

Teachers have been trained on the impact of trauma on learning, and are incorporating many interventions to mitigate the negative impact of trauma for identified students, including: allowing
the child to rest when a HWC notice has been received and the child is having trouble staying awake or focusing; re-teaching lessons; postponing testing; counseling by school counselors; and referrals to counseling, social service or advocacy programs.

The Martinsburg Initiative—A Model Solution to a National Problem

The Martinsburg Initiative (TMI) is an innovative, multidimensional partnership that has developed a model solution to the crisis of Opioid Use Disorder and the problems of other substance use, misuse, and substance use disorders. Spearheaded by the Martinsburg Police Department, Berkeley County Schools, Shepherd University, and Washington/Baltimore HIDTA (High Intensity Drug Trafficking Area) Program, the partnership embraces a wide array of community, faith-based, health, education, and law enforcement leaders and organizations.

Mentoring at-risk kids and engaging in positive interaction between police and children are essential to TMI. Every week, dozens of Martinsburg’s elementary and intermediate school children are visited by different Martinsburg Police Officers through our “Adopt a Classroom” program. Last year, MPD officers engaged 4,000 Martinsburg students in 100 classroom visits.

Through a strategic focus targeting at-risk children and troubled families, TMI assesses, identifies, and eliminates many of the basic causes of drug abuse. Grounded in science of ACEs (Adverse Childhood Experiences) and focused upon a family-based, school-centered, and community-building approach, The Martinsburg Initiative is strengthening families, empowering communities, and will provide the long-term solution to the devastating impact of Opioid Use Disorder.

While common wisdom now recognizes that the only way out of the opioid crisis is to simultaneously wage the fight on multiple levels of enforcement, treatment, and prevention—prevention remains the most important and effective long-term solution to the challenge. The reality is that we will never be able to significantly reduce the supply of illegal drugs until we reduce the demand for them.

The Martinsburg Police Department recognizes that the opioid crisis and illegal drug use must be fought on three levels: ENFORCEMENT—arresting drug dealers and putting them in prison, TREATMENT & RECOVERY—supporting accessible drug treatment resources for people with drug addictions who need and want these services, and PREVENTION—connecting with at-risk school children and their families to stop them from using illegal drugs in the first place.

Chief Richards has emphasized that while each component of this multi-level strategy is essential, only effective prevention provides a long-term solution to drug supply, addiction, and abuse. “The simple fact is this,” states Richards, “we will never reduce the supply of drugs unless we reduce the demand for drugs. The Martinsburg Initiative is a model solution to a national problem.”
**MPD Forms Honor Guard Unit**

The Honor Guard Unit was formed to achieve several important goals: To instill pride in the Martinsburg Police Department, continue to enhance the Department’s public image, actively participate in special events, and provide a formal vehicle to bring honor and comfort to the family of a fallen law enforcement officer or passing of a public dignitary.

The special unit consists of four highly motivated officers: Patrolman First Class Paul Lehman, Patrolman Marc Loretta, Patrolman Roderick Holloway, and Patrolman Aaron Miller. The four volunteers train and practice to achieve the highest degree of professionalism and have represented the Department in parades, other public events, and funerals.

Deputy Chief George B. Swartwood, the originator of the new unit stated, advised, “This Honor Guard is a service that has been long needed and will have a very positive effect on this department’s officers, morale, and the community in which they serve.” “Their performance can only be described as outstanding and we are proud of the professionalism, pride and expertise in formation and drill that they continue to demonstrate.”

Chief Maury Richards recognized Deputy Chief Swartwood for taking the initiative in creating MPD’s first Honor Guard Unit. “This is a great idea that was a long time in coming. George had a great vision and made it happen” Richard stated.

**Responding to the Fentanyl Danger**

As part of the on-going opioid crisis, the United States has seen a dramatic spread of the synthetic opioid, fentanyl. The primary sources of this extremely dangerous drug are China and Mexico. The proliferation of fentanyl has resulted in a dramatic increase in overdoses and overdose deaths. It has also resulted in the increased likelihood that law enforcement and other first responders will encounter this substance in some form during daily activity, poses serious health and safety threats. Exposure to fentanyl may be life-threatening.

Fentanyl is a synthetic opioid currently listed as a Schedule II prescription drug that mimics the effects of morphine in the human body, but has potency up to 100 times that of morphine. Fentanyl is up to 50 times more potent than heroin. Fentanyl can be present in a variety of forms including powder, tablets, capsules, solutions, and rocks.

Due to fentanyl’s ready availability, high potency, and extreme profitability, both transnational and domestic criminal organizations are increasingly utilizing this dangerous synthetic opioid as an adulterant in heroin and other controlled substances. It is the potency of fentanyl which has led to the increases in overdoses and overdose-related deaths.

Fentanyl analogs are other synthetic opioids related to fentanyl pose even greater threats to health and safety. Carfentanil is a fentanyl analog that is reported by the Drug Enforcement Administration to be 10,000 times more potent than morphine, 5,000 times more potent than heroin, and 100 times more potent than fentanyl.
It is the policy of the Martinsburg Police Department to protect the health and safety of MPD members, other first responding personnel, and the general public by formulating a new Department policy and procedures for the safe handling of drug evidence conforms with the latest scientific, evidence-based safety guidelines and procedures.

Due to increased risk of exposure to fentanyl, upon the recommendation of the Drug Enforcement Administration, and in compliance with the policy of the Berkeley County Prosecutor’s Office: With the exception of marijuana, MPD Officers will not field test any Controlled Dangerous Substance.

Naloxone (Narcan) is an effective medication that rapidly reverses the effects of opioid overdose and fentanyl exposure. MPD personnel have been trained by MFD Captain Weller in the policy and procedure in administering Naloxone. Our Fire Department ensured that there is an adequate emergency supply of Narcan in our police station that can be accessed by our officers. MPD supervisors are now carrying Naloxone in their cruisers during their shifts for increased officer safety.

**Active Shooter Policy and Training**

The Martinsburg Police Department remains on the cutting edge of policing operations, policy, and training. In 2018, MPD updated and revised our Active Shooter Policy to ensure the most effective response possible to active shooter situations in schools or other locations.

It is the policy of The Martinsburg Police Department in active shooter situations where ongoing deadly force is reasonably likely to be employed by a suspect—and delay in taking law enforcement action could result in injury or death—that immediate action by officers at the scene is necessary when such actions are deemed reasonable to prevent further injuries or loss of life.

After MPD officers were instructed in our new policy, world-class training was brought in. Lieutenant Scott Doyle connected with the Department of Homeland Security (DHS), and in December DHS conducted active shooter training for MPD and other regional law enforcement. Following up on the DHS class, MPD’s Active Shooter Training Team of Lieutenant Mike Usack, Sergeant Frank Polinik, Sergeant Adam Albaugh, and Patrolman Shane Everhart developed and presented our own specialized active shooter training. Every MPD officer has been trained and we will continue to train and practice regularly.
**Officer Training**

The Martinsburg Police Department is continuing to build a culture and expectation of excellence. In 2018, we continued to improve upon our professionalism, knowledge, and skills through state-of-the-art technology, training, and policies.

Formal MPD training programs and classes in 2018 included:

<table>
<thead>
<tr>
<th>Training Program</th>
<th>Participants</th>
</tr>
</thead>
<tbody>
<tr>
<td>Law Enforcement Active Shooter Emergency Response Training</td>
<td>15 Officers</td>
</tr>
<tr>
<td>Child First WV</td>
<td>2 Officers</td>
</tr>
<tr>
<td>ACEs to Practice</td>
<td>2 Officers</td>
</tr>
<tr>
<td>Electronic Interception Training</td>
<td>2 Officers</td>
</tr>
<tr>
<td>Methamphetamine Investigations</td>
<td>4 Officers</td>
</tr>
<tr>
<td>WV PAI Law Enforcement Training</td>
<td>4 Officers</td>
</tr>
<tr>
<td>FBI Law Enforcement Development Program</td>
<td>1 Officer</td>
</tr>
<tr>
<td>“Three Seconds to Survive” Officer Safety Training</td>
<td>4 Officers</td>
</tr>
<tr>
<td>BSR Firearms &amp; Basic Tactics Trainings</td>
<td>2 Officers</td>
</tr>
<tr>
<td>Taser Instructor Course</td>
<td>1 Officer</td>
</tr>
<tr>
<td>AR15/M16/M4 Armorer Course</td>
<td>2 Officers</td>
</tr>
<tr>
<td>Detective and New Criminal Investigator Course</td>
<td>1 Officer</td>
</tr>
<tr>
<td>Understanding Gang Sexual Exploitation</td>
<td>3 Officers</td>
</tr>
<tr>
<td>WV Center for Children Justice Regional Crimes Against Children</td>
<td>1 Officer</td>
</tr>
<tr>
<td>Cover Utilizing Armor Training</td>
<td>3 Officers</td>
</tr>
<tr>
<td>Tactical Firearms Training</td>
<td>3 Officers</td>
</tr>
<tr>
<td>The 411 on MS-13</td>
<td>4 Officers</td>
</tr>
<tr>
<td>Building Entry Training</td>
<td>1 Officer</td>
</tr>
<tr>
<td>Taser Recertification</td>
<td>37 Officers</td>
</tr>
<tr>
<td>Daylight Firearm Qualifications</td>
<td>All Officers</td>
</tr>
<tr>
<td>Low Light Qualifications</td>
<td>All Officers</td>
</tr>
<tr>
<td>Forcible Entry Training</td>
<td>4 Officers</td>
</tr>
<tr>
<td>ASP Defensive Tactics</td>
<td>38 Officers</td>
</tr>
<tr>
<td>Tactical Emergency Combat Care</td>
<td>4 Officers</td>
</tr>
<tr>
<td>ASP Baton Training</td>
<td>4 Officers</td>
</tr>
<tr>
<td>Naloxone Administering</td>
<td>4 Officers</td>
</tr>
</tbody>
</table>
Community Engagement
Positive engagement between the police and Martinsburg residents is essential to the community policing mission of the Martinsburg Police Department. In 2018, MPD expanded our community partnerships with neighborhoods, schools, and businesses.

We increased school visits by uniformed officers through our “Adopt a Classroom” program, making 4,000 positive contacts with Martinsburg elementary and intermediate school students. MPD maintained regular visits and our annual basketball games with the Boys & Girls Club. In August, at War Memorial Park, Martinsburg’s annual National Night Out Against Crime attracted almost 200 adults and children.

MPD officers dedicated 2,000 hours of foot and bike patrol throughout all areas of the city, getting out of our cruisers and engaging hundreds of neighborhood residents. Our Police & Fire Youth Explorer Post continues to grow and MPD’s Canine Unit conducted 22 school canine demonstrations, positively interacting with more than 1,000 students.
New Police and Court Building

In 2017, final City Council approval was given for construction of the new Martinsburg Police Department and Municipal Court Building, and construction was started in May 2018. The beautiful three story, 33,000 square foot building is being built on the site of the former American Legion Post building at 125 W. Race Street. The project was designed by the award-winning firm, Silling Architects, and will be a state-of-the-art police, court, and community facility. MPD staff and personnel, City Manager Mark Baldwin, Council Members, and many City Department heads have been directly involved in the project’s development and design options. The construction contract was awarded to Martinsburg-based W. Harley Miller Contractors. Completion is projected for December 2019.
The Martinsburg Police Department experienced another busy year in 2018, answering 32,157 calls for service. Community members continued to help officers prevent and solve crime by reporting their observations and providing crime tips.

The following data represents an overview of information logged by MPD dispatch in the department’s CAD (Computer Aided Dispatch) system. These numbers represent complaints that were called in to dispatch by citizens and officers. The information has been represented to the nearest accuracy available.

**Total Calls for Service: 32,157**

*Single-year decrease: 7%*
**Assault/Battery: 753**

![Bar graph showing Assault/Battery incidents from 2015 to 2018 with a single-year decrease of 4%]

**Burglary: 166**

![Bar graph showing Burglary incidents from 2015 to 2018 with a single-year decrease of 10%]

---

**Reported Crime in Martinsburg**

**Total Calls for Service:** 32,157

- **Assault/Battery:** 753
  - 2015: 806
  - 2016: 748
  - 2017: 786
  - 2018: 753
  - Single-year decrease: 4%

- **Burglary:** 166
  - 2015: 336
  - 2016: 228
  - 2017: 185
  - 2018: 166
  - Single-year decrease: 10%
**Drug Complaints: 326**

Single-year decrease: **15%**

**Sexual Assault/Abuse: 27**

Single-year decrease: **7%**
Reported Crime in Martinsburg

Motor Vehicle Theft: 39

Single-year increase: 11%

Prostitution: 45

Single-year decrease: 31%
Robbery: 18

Single-year decrease: 10%

Shoplifting: 460

Single-year decrease: 13%
Weapons-Involved Crime: 48

Single-year decrease: 35%

Homicide: 0
Reported Crime in Martinsburg

2018 Calls for Service in Downtown Martinsburg

Last year MPD’s Downtown Unit, with coordinated assistance of foot, bike, and vehicle patrol by our Patrol Unit officers, did a tremendous job in keeping our central business district safe. The hard work of our officers, with the cooperation and support of our citizens, kept reported crime in our downtown area very low. The following is a summary of significant categories of calls for service in Downtown Martinsburg as recorded by our Computer Aided Dispatch system.

<table>
<thead>
<tr>
<th>Category</th>
<th>Calls</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assault/Battery</td>
<td>8</td>
</tr>
<tr>
<td>Breaking &amp; Entering</td>
<td>1</td>
</tr>
<tr>
<td>Business/Residential Alarms</td>
<td>12</td>
</tr>
<tr>
<td>Destruction of Property</td>
<td>6</td>
</tr>
<tr>
<td>Disputes/Harassment</td>
<td>14</td>
</tr>
<tr>
<td>Disturbance</td>
<td>21</td>
</tr>
<tr>
<td>Domestics</td>
<td>4</td>
</tr>
<tr>
<td>Drug Complaints Received</td>
<td>7</td>
</tr>
<tr>
<td>Juvenile Problem</td>
<td>10</td>
</tr>
<tr>
<td>Larceny</td>
<td>15</td>
</tr>
<tr>
<td>Panhandlers/Loitering</td>
<td>20</td>
</tr>
<tr>
<td>Prostitution Complaints</td>
<td>0</td>
</tr>
<tr>
<td>Public Intoxication</td>
<td>8</td>
</tr>
<tr>
<td>Robbery/Violent Crime</td>
<td>2</td>
</tr>
<tr>
<td>Suspicious Activity</td>
<td>61</td>
</tr>
<tr>
<td>Trespassing</td>
<td>5</td>
</tr>
<tr>
<td>Welfare Check/911 Hang-Up</td>
<td>61</td>
</tr>
</tbody>
</table>

Additionally, MPD’s Downtown Officers conducted 4 requested school visits, 5 departmental tours, 2 downtown escorts, and daily school checks at 8 schools.
Criminal Charges & Traffic Enforcement

Total Adult Criminal Charges: 3,349

Single-year increase: 11%

Total Adult Physical Arrests: 2,192

Single-year increase: 11%
Total Juvenile Petitions: 149

Single-year decrease: 8%

Total Juvenile Arrests: 77

Single-year decrease: 26%
Traffic Enforcement & Investigations

In 2018, the Martinsburg Police Department conducted routine traffic patrol activities in the City of Martinsburg including traffic law enforcement and crash investigations.

Officers with the Martinsburg Police Department conducted 7,903 traffic stops, issued 8,092 citations and written warnings, and made 55 DUI arrests.

Officers also responded to and investigating 672 vehicle collisions.
Municipal Court Revenue

The following data represents the Martinsburg Municipal Court’s monthly revenue from criminal and traffic fines, as well as court fees. In 2018, the court collected a total of $394,204.00.

2018 Municipal Court Revenue: $394,204.00

January: $36,588.00
February: $43,868.00
March: $46,538.00
April: $32,585.00
May: $29,155.00
June: $36,178.00
July: $32,118.00
August: $30,788.00
September: $31,354.00
October: $37,184.00
November: $19,027.00
December: $18,861.00

Municipal Court Revenue
The Martinsburg Police Department is eagerly looking forward to 2018. We expect to see continued partnerships forming between MPD and the community as we work toward making Martinsburg an even better place to live. In 2018, the Martinsburg Police Department will make clear and exciting progress in our goal of becoming the best police department in the nation!

We invite you to connect with us online to learn more about our progress made in 2017 and keep up with 2018’s new initiatives. Visit us at:

MartinsburgPD.org

Facebook.com/MartinsburgPD